

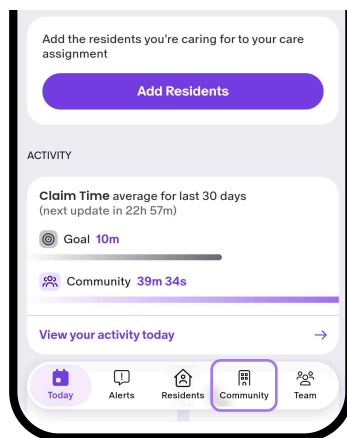
Door Alerts

Sage Door Alerts allow community leadership to set individual alert schedules for each entrance or exit equipped with a Sage Door Sensor. During implementation, door alert schedules are paused until all door sensors have been fully installed in coordination with the community's Maintenance Director.

Please follow the steps below to turn on or update the alert schedules as needed.

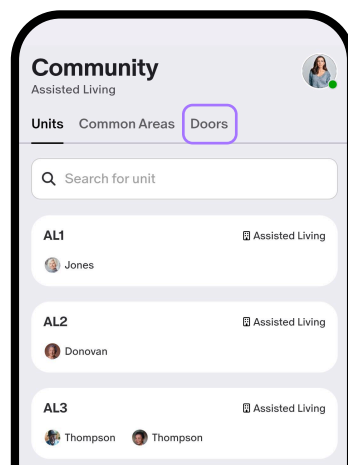
1

From the **Today** page, tap on the **Community** page found on the navigation bar on the bottom of the app.



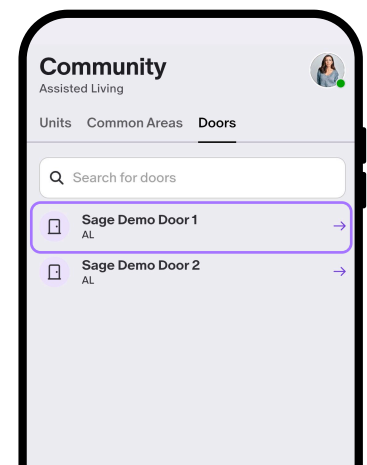
2

From the **Community** page, tap on the **Doors** tab at the top of the phone screen.



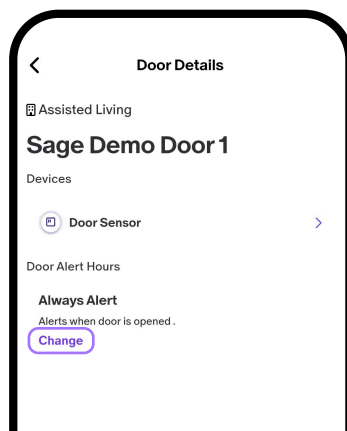
3

Select the door sensor that you wish to adjust the schedule for from the list.



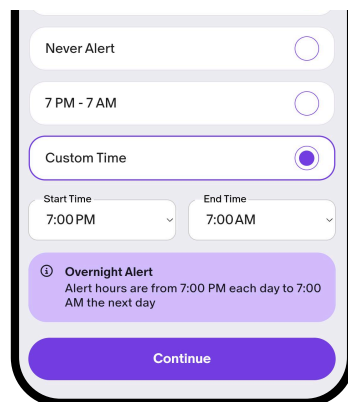
4

Tap the **Change** button to update the alerting schedule.



5

Select one of the available presets or create a custom alert schedule as needed. Tap **Continue** to save your changes.



Adjust as Needed

Your community may find that high-traffic entrances generate excessive alert activity during regular operating hours. We recommend adjusting alert schedules as needed to make them more effective during peak and overnight hours. For additional guidance, contact Sage Support.